

## **UVSD Regular Board Meeting January 13, 2021 via teleconference**

**1. CALL TO ORDER** by Chair Wipf at 6:00p.m. Roll call by Chelsea Teague – Director McNerlin running late.

### **2. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS**

None.

### **3. APPROVAL OF BOARD MEETING MINUTES**

Motion to approve Board Meeting Minutes by Director Horsley, seconded by Director Bawcom. No public comment. None opposed, motion carries.

### **4. CONSENT CALENDAR**

Board discussion. No public comment. Motion to approve Consent Calendar by Director Horsley, seconded by Director Bawcom. None opposed, motion carries.

### **5. OLD BUSINESS**

#### **A. DISCUSSION AND POSSIBLE ACTION RE: POLICY FOR WILL SERVE/CAPACITY TO SERVE LETTERS**

**-Recommended Action: No action at this time.**

Board discussion. No public comment. No action taken.

#### **B. DISCUSSION AND POSSIBLE ACTION RE: PROPOSAL FROM HILDEBRAND CONSULTING FOR UPDATE TO SEWER RATE STUDY AND RATE ADOPTION**

**-Recommended Action: Approve proposal from Hildebrand Consulting for Update to Sewer Rate Study and Rate Adoption**

Discussion amongst the Board. Director McNerlin arrived at 6:18p.m. No public comment. Motion to approve proposal from Hildebrand Consulting for an update to the Sewer Rate Study and Rate Adoption by Director Bawcom, seconded by Director Dick. None opposed, motion carries.

#### **C. DISCUSSION AND POSSIBLE ACTION RE: PROPOSAL FROM HILDEBRAND CONSULTING FOR ANNUAL SEWER RECONCILIATION FINANCIAL ANALYSIS (ANNUAL TRUE UP)**

**-Recommended Action: Approve proposal from Hildebrand Consulting for Annual Sewer Reconciliation Financial Analysis (Annual True Up)**

Discussion amongst the Board. No public comment. Motion to approve proposal from Hildebrand Consulting for Annual Sewer Reconciliation Financial Analysis (Annual True Up) by Director Horsley, seconded by Director Bawcom. None opposed, motion carries.

## 6. NEW BUSINESS

### **A. DISCUSSION AND POSSIBLE ACTION RE: ANNUAL ORGANIZATIONAL MEETING (POLICY NUMBER 5010.5)**

**-Recommended Action: 1) Change Annual Organizational Meeting from December to January; 2) Hold the Annual Organizational Meeting at the January 13, 2021 Regular Board Meeting; 3) Elect Board Chair and Vice-Chair**

Wing-See Fox introduced this item. Board discussion. No public comment. Motion to change the Annual Organizational Meeting from December to January and extend the term of Chair and Vice-Chair to two years by Director Bawcom, seconded by Director Horsley. None opposed, motion carries.

Direction to staff to work on Policy Number 5010.5 and bring it back to the Board.

Director Bawcom nominated Chair Wipf to Board Chair, seconded by Director McNerlin. None opposed, motion carries. Director Horsley nominated Director Bawcom to Vice-Chair, seconded by Chair Wipf. None opposed, motion carries.

### **B. DISCUSSION AND POSSIBLE ACTION RE: COMMITTEES OF THE BOARD OF DIRECTORS (POLICY NUMBER 4060)**

**-Recommended Action: 1) Review Policy Number 4060; 2) Table committee assignments until amendments, if any, are made to Policy Number 4060**

Board discussion. Beth Salomone with Russian River Flood Control made a comment regarding standing committees and informed the Board of what her District does as far as committees go. Direction to staff to do some more investigation on committees (ad hoc, standing, advisory) and bring findings and more information back to the Board.

### **C. DISCUSSION AND POSSIBLE ACTION RE: CITY OF UKIAH CLOSE-OUT OF DISTRICT CUSTOMER ACCOUNTS AND BILLING SERVICES**

**-Recommended Action: Authorize Interim General Manager to make changes (if necessary) to and counter-sign City of Ukiah's draft letter regarding the close-out of District customer accounts and billing services**

Wing-See Fox addressed this item. Board discussion. Motion to authorize Interim General Manager to make changes (if necessary) to and counter-sign City of Ukiah's draft letter regarding the close-out of District customer accounts and billing services by Director Bawcom, seconded by Director Horsley. None opposed, motion carries.

### **D. DISCUSSION AND POSSIBLE ACTION RE: DELINQUENCY POLICY**

**-Recommended Action: Direct staff to draft a Delinquency Policy for Board Consideration at the February or March Regular Board Meeting**

Discussion amongst the Board and staff. No public comment. General consensus to direct staff to draft a Delinquency Policy for Board Consideration at the February or March Regular Board Meeting.

## **7. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF**

- a) Wing-See gave a report re: the audit for FY 2019-20, and the meetings that were held with the City of Ukiah.
- b) None.
- c) Director McNerlin gave a report on URRWA's January Board Meeting where she was also elected Board President.
- d) None.
- e) Letters attached.
- f) Next Regular Meeting – February 10, 2021

## **8. CLOSED SESSION:**

- a) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (Government Code §54956.9(d)(4))  
Report out – Direction to legal counsel and staff.
- b) PUBLIC EMPLOYMENT  
Title: Appointment of District Counsel/District Counsel Services (Government Code §54957(b)(1))  
Report out – Direction to legal counsel and staff.

## **9. ADJOURNMENT** - Meeting adjourned at 8:42p.m.